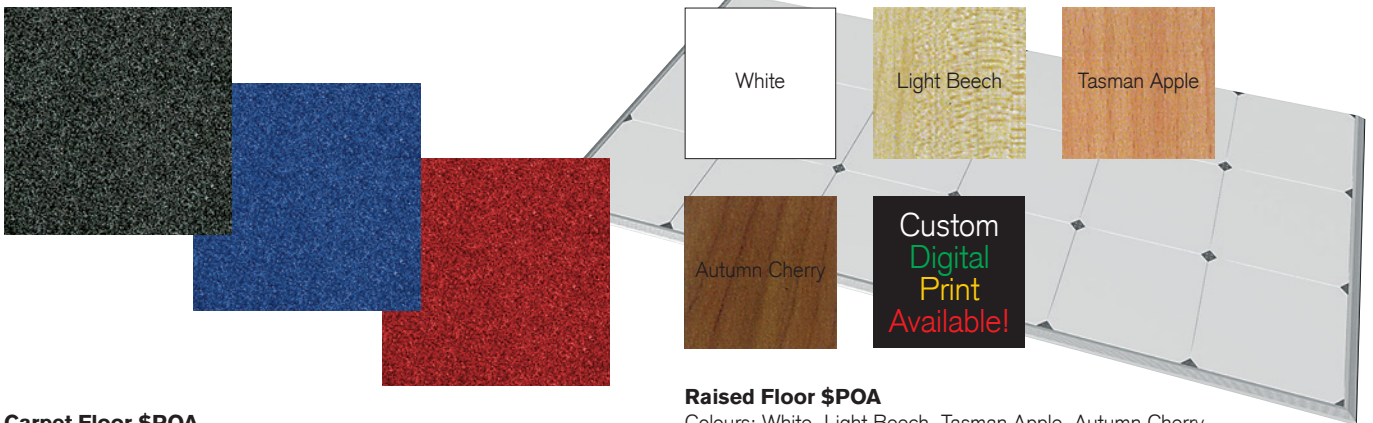


The Do's and Don'ts of your booth

To protect the walling we ask that you DO NOT use stickers, adhesive, sticky tape, double sided tape, glue, nails, staples, screws or pins. To attach promotional material to our walling we ask that you use velcro, wall shelves (weight limits apply), slat walls or hook and chain (All of these items are available from AEH). If panels require repairing, replacing or cleaning the cost will be charged to the Exhibitor.

Flooring Options



Carpet Floor \$POA

1m x 1m square carpet tiles

■ Code: 678 ■ Code: 620 ■ Code: 653

Please note that colours shown may not match the exact colour or style and are indicative only.

Raised Floor \$POA

Colours: White, Light Beech, Tasman Apple, Autumn Cherry.

Custom digital prints are available in your own design \$POA.

Code: Floor Kit Colour

Please note that colours shown may not match the exact colour or style and are indicative only.



Adelaide Expo Hire

BOOTHS • FURNITURE • CUSTOM DESIGN • SIGNAGE

Your Exhibition Coordinator is:

Fascia Signage Order Form

Event:		Event Date:
Venue:		Stand Number:
Company Name:	ABN:	
Address:		
Suburb:	State:	Postcode:
Contact Name:		
Email:		
Phone:	Fax:	Mobile:

Please select one of the options below for your fascia sign

- A. Standard Fascia** Vinyl cut text as included in your booth package. Please specify your text in the boxes below.
- B. Logo Fascia** (\$100.00+gst) Upgrade your fascia to include your logo. Please supply a high resolution pdf or illustrator file of your logo. A proof will be emailed to you for approval. Changes to this initial artwork may incur additional fees.
- C. Logo Fascia** (\$100.00+gst) Upgrade your fascia to include your logo. Please supply a high resolution pdf or illustrator file of your logo. A proof will be emailed to you for approval. Changes to this initial artwork may incur additional fees.

A 01

YOUR COMPANY NAME

B 01



YOUR COMPANY NAME

C 01



Please specify the text to be printed on your fascia sign. Maximum of 30 characters.

Please select if you DO NOT require the front structure on your booth

- No Front Structure Required**

Your fascia sign will be attached to the rear wall of your booth. Should you choose to remove the front structure from your booth we may be required to install walling returns to provide structural support for your walls. Changes to booth configuration on site including the removal of fascia boards will incur a fee of \$100.00+gst.

Important Note: This form must be completed and returned by the due date. Late orders will show your company name as provided to us by the event organiser. Any changes required after production of this fascia sign incur a fee of \$100.00+gst per fascia.

Your Exhibition Coordinator is:



Order Form

Event:		Event Date:	
Venue:		Stand Number:	
Company Name:		ABN:	
Address:			
Suburb:		State:	Postcode:
Contact Name:			
Email:			
Phone:	Fax:	Mobile:	

For our complete range of hire items and our terms and conditions please refer to our website www.aeh.com.au

Code	Quantity	Item	Colour	Unit Cost (ex gst)	Total (ex gst)
Payment in full is required before delivery. Payments can be made by EFT, Credit Card or Cheque. EFT Payments: BSB: 035 048 Account Number: 178115 Account Name: Adelaide Expo Hire Pty Ltd Reference: Please quote invoice number Swift Code: WPACAU2S				Sub Total \$	
				+20% Delivery & Collection Fee (Minimum \$50)	
				+7% Damage Waiver	
				+Late Order Fee \$60 (for orders placed inside 7 days of the event)	
GST \$					
Total \$					

Credit Card Payments: Visa & Mastercard attract a processing fee of 1.3%+gst. Amex & Diners attract a processing fee of 3.0%+gst.

Please select card Visa MasterCard Amex Diners

Card No.:

Expiry Date: M M Y Y

Name on card: (Please Print)	Signature:
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Your Exhibition Coordinator is:

